



Elena Forato Workplace Coach and Consultant

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Elena is a highly experienced and outcomes focused consultant with over 25 years working in the public and private sectors at senior executive levels. She has extensive experience in public policy, program delivery and project coordination. Elena is a persuasive communicator with well-honed skills as a qualified workplace coach, facilitator, and trainer.

Professional background

Elena has significant experience working in the Australian Public Service covering social policy advising, program implementation, project management, and high level secretariat management, including in the Department of the Prime Minister and Cabinet. She served on inter-agency and inter-jurisdictional working groups and taskforces, and represented the Australian Government at the Asia Pacific Economic Cooperation (APEC) Forum on Disaster Recovery. She led the Australian Government team responsible for the design and implementation of Australian Government financial assistance measures in response to the 'Black Saturday' Victorian bushfires disaster.

Elena's experience also includes having headed secretariats of advisory bodies to the Prime Minister and ministers, playing a key role in their policy and program work. Elena has extensive knowledge of government machinery and parliamentary processes, with first hand experience working in a minister's office.

As a trainer and facilitator, Elena has conducted training courses for government agencies (federal and state), the private sector and the not-for-profit sector. She has effectively designed and delivered a diverse range of learning and development programs to staff at all levels – from graduates to senior executives.

Elena is recognised as a successful and supportive coach who has great ability and effective interpersonal skills to support individuals and teams in setting realistic goals and adopting appropriately tailored strategies to achieve their desired outcomes.

Elena is also an active community contributor. She is a registered marriage celebrant, authorised to formalise marriages according to Australian law.

Further, she has worked as a volunteer trainer and coach with universities in Vietnam. She has developed and conducted training courses and seminars aimed at transferring relevant soft skills and experience to the Vietnamese university workforce and to students.

Areas of expertise and interest

- Strategic communication
- Career management
- Stakeholder management and customer service
- Working in teams
- Productivity, resilience and working flexibly
- Policy development and implementation
- Workplace coaching

Professional qualifications

- Bachelor of Arts (majoring in Psychology & Sociology), Australian National University
- Certificate IV in Workplace Assessment and Training
- Certificate IV in Business and Workplace Coaching
- Certificate IV in Celebrancy